



INVITATION OF PROPOSALS

Proposals are invited for engaging Social Media Executives in Jammu Power Distribution Corporation Ltd. hereinafter called JPDCL who will be required to work round the clock (24X7) to enhance the Social Media outreach to facilitate our consumers. The prospective proposal must essentially comprise of the following: -

1. Adequate Proficiency & Versatility of the Social Media Executive to work & handle

- i) X (erstwhile twitter)
- ii) Facebook
- iii) WhatsApp
- iv) Instagram

and all other similar/trending Social Media Websites/Portals/
Applications/Platforms.

2. Adequate Proficiency & know how of the Social Media Executive to work on Desktops, Workstations having sound knowledge of MS Office, MS Excel, Windows et al.
3. Clear cut wage rate of 01 No. Social Media Executive for 24 hour occupancy/engagement per month.

The proposals must reach the office of Executive Engineer, IT & C Division, JPDCL, Gladni Grid Station Complex, Narwal, Jammu- 180006 (J&K) by or before 30.11.2023 either through email or by hand on the letter head of the organization on whose roll the intending Social Media Executives will be borne.

Sd/-
Executive Engineer
IT&C Division, JPDCL
Jammu